



TOWN OF LOS GATOS

RJ BRYANT SERVICE CENTER
41 MILES AVENUE
LOS GATOS, CA 95030

BICYCLE AND PEDESTRIAN ADVISORY COMMISSION

THURSDAY, JUNE 2, 2016
3:00 P.M. REGULAR MEETING

MINUTES

1. **MEETING CALLED TO ORDER**

The Bicycle and Pedestrian Advisory Commission Regular Meeting was called to order at 3:02 p.m. by **Chair Loughridge**.

2. **ROLL CALL**

Present: Chair Loughridge, Vice-Chair Hertan, Commissioners Aadland, Cook, Huang, and Ristow

Absent: Commissioner Gordon

Staff: Matt Morley, Director of Parks and Public Works
Lisa Petersen, Town Engineer
Kalipo Kauwelo, Sergeant
Bob Kass, Project Manager

Guests: Barry Chaffin, VTA BPAC Member for Monte Sereno
Tomio Hayase-Izu, Silicon Valley Bicycle Coalition

3. **INTRODUCTION OF NEW MEMBERS**

4. **APPROVAL OF THE MEETING MINUTES**

A. April 7, 2016

MOTION: Motion made by **Commissioner Ristow** to approve the April 7, 2016 Regular Meeting minutes.

Seconded by Vice-Chair Hertan.

VOTE: Motion passed unanimously

B. May 5, 2016

MOTION: Motion made by **Commissioner Aaland** to approve the May 5, 2016 Special Meeting minutes.

Seconded by Commissioner Huang.

VOTE: Ayes: 5 / Nays: 0 Abstain: 1 (Ristow)

5. VERBAL COMMUNICATIONS

(Three minute time limit per speaker for subjects not agendized.)

- A. **Public Speakers** (*Three minute time limit per speaker for subjects not agendized.*).

Guest Hayase-Izu invited the BPAC members to the Silicon Valley Bike Summit on August 11, 2016.

- B. **Commissioners** (*Information only, not for discussion. One minute time limit per commissioner.*).

Commissioner Aadland expressed many thanks to all who participated at this year's Cats Hill Classic on behalf of President Barry Gordon of the Los Gatos Bicycle Racing Club.

Commissioner Cook announced that there is a free webinar for the National Center for Safe Routes to School on June 15, 2016 that rates the performance of each state in the Safe Routes to School program.

ACTION: Commissioner Cook to send webinar link to staff for distribution.

Commissioner Ristow reminded and announced to the commission that 1) the Silicon Valley Bike Summit is scheduled for August 11, 2016 and 2) that she participated in a bike ride/fundraiser along the California coast sponsored by the Silicon Valley Bike Coalition and raised over \$25K.

6. NEW BUSINESS

- A. BPAC Involvement in Community Events

Commissioner Ristow commented on the following events:

- 2017 Bike to Work Day. Commissioner Ristow would like to see some Town outreach and a BPAC presence at this event.
- Bike to Google/No Rider Left Behind Bike Ride – Occasional Fridays
- 2017 Spring into Green
- 2017 Cats Hill

The **Commission** discussed the matter.

ACTION: Commissioner Ristow requested staff to look into promotional items for BPAC.

7. DEPARTMENT MATTERS/ITEMS FOR INFORMATION (*as time allows*)

- A. Police Department Report

Town Engineer Petersen distributed collision reports to the commission on behalf of Sergeant Kauwelo.

The **Commission** discussed the matter.

MOTION: **Motion made by Vice-Chair Hertan** for staff to give a report on the resources needed for Los Gatos and Monte Sereno to participate in the Crossroads database.

The **Commission** discussed the matter and the motion was retracted by **Vice-Chair Hertan**.

VOTE: **Motion to retract the motion by Vice-Chair Hertan passed unanimously.**

Vice-Chair Hertan requested staff to provide the commission with information on how Los Gatos can provide its citizens with traffic information through the Crossroads database.

ACTION: Staff to provide the BPAC with information regarding the Crossroad database at the next meeting.

B. Town Engineer's Report

Town Engineer Petersen reported on the Almond Grove Project, the San Jose Water Company Main Replacement Project at Old Blossom Hill Road and east of Union Avenue for the duration of summer, and the Annual Street Maintenance Project.

8. COMMISSION/COMMITTEE MEETING REPORTS *(As related to BPAC. Two minute time limit per commissioner.)*

A. Youth Commission

Commissioner Huang reported that the Youth Commission did a presentation on the green bike lanes in town and the four spots near and around the high school that experience high traffic volumes to the Town Council.

B. Safe Routes to Schools

Commissioner Cook reported on Safe Routes to School's final newsletter for the year, the ongoing traffic studies around town, recent accomplishments to be published to the Safe Routes to School Facebook account, the Spring Walk and Bike event, and the 19 bike racks received through a grant from Bay Area Quality Management and VTA. He also stated that Park and Public Works Director Morley received recognition from the Traffic Safe Communities Network for his contributions to Safe Routes to School.

C. Parks Commission

No report given.

D. Transportation and Parking Commission

Commissioner Ristow reported on beach traffic and the Traffic Patterns presentation at the last Transportation and Parking Meeting. She also stated that new priorities will be discussed at the next commission meeting.

E. VTA Update – Bicycle & Pedestrian Advisory Committee

Vice-Chair Hertan reported that the next VTA BPAC Meeting is June 8, 2016 and that a summary regarding the progress of the County Wide BPAC Master Plan will be presented at the second half of the meeting.

9. COMMISSION MATTERS (*Three minute time limit per commissioner.*)

A. Chairperson Report

No report given.

B. Work Plan

i. Ad Hoc Committee Updates

a. Bicycle and Pedestrian Master Plan

Town Engineer Petersen reported on the Bicycle and Pedestrian Master Plan surveys from PlaceWorks and that they are collecting and analyzing data for existing conditions in preparation for discussion at the next Special/Community Meeting on July 7, 2016.

b. Safe Routes to Work

Vice-Chair Hertan provided data to PlaceWorks to make sure that its value and objective is incorporated into the Bicycle and Pedestrian Master Plan.

c. Bicycle and Pedestrian Infrastructure

Town Engineer Petersen reported that staff has made the recommendation for PlaceWorks to include visibility issues with crosswalks downtown in the Bicycle Pedestrian and Master Plan.

Town Engineer Petersen also stated that staff is looking for a recommendation from the BPAC to support development of a policy of pedestrian level standards in the downtown area which would be included in the Bicycle and Pedestrian Master Plan and approved by Town Council.

The **Commission** and staff discussed the matter.

MOTION: Motion made by **Vice-Chair Hertan** to adopt the development of a policy of pedestrian standards by PlaceWorks to be included in the Bicycle and Pedestrian Master Plan.

Seconded by Commissioner Cook.

VOTE: Ayes: 5 / Nays: 1 (Loughridge) / Abstain: 0

- d. Social Media (no report)
- e. Vision Zero (no report)

C. Proposed Future Agenda Items

- Complete Streets to the Work Plan (Vice-Chair Hertan)
- Outreach/Bike Event with Good Samaritan Hospital (Commissioner Ristow)

MOTION: **Motion made by Vice-Chair Hertan** to add Complete Streets to the Work Plan.

Seconded by Commissioner Aadland

VOTE: **Motion passed unanimously**

10. ADJOURNMENT

The meeting was adjourned at 5:46 p.m.

Next Special Meeting: Thursday, July 7, 2016

Next Regular Meeting: Thursday, August 4, 2016