

TOWN OF LOS GATOS



RJ BRYANT SERVICE CENTER
41 MILES AVENUE
LOS GATOS, CA 95030

TRANSPORTATION & PARKING COMMISSION

THURSDAY, MAY 12, 2016
7:30 A.M. REGULAR MEETING

MINUTES

1. **MEETING CALLED TO ORDER**

The Transportation and Parking Commission Regular Meeting was called to order at 7:34 a.m. by **Chair Ristow**.

2. **ROLL CALL**

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Commissioner Buxton		Matt Morley - PPW	None
Commissioner Crummett		Kalipo Kauwelo - PD	
Vice-Chair Ladd			
Commissioner Nordmo			
Chair Ristow			
Commissioner Snyder			
Commissioner Swing			

3. **APPROVAL OF THE APRIL 14, 2016 MINUTES – REGULAR MEETING**

MOTION: Commissioner Nordmo motioned to approve the minutes for the April 14th Regular Meeting.

Seconded: Chair Ristow

VOTE: AYE: 6 NAY: 0 ABSTAIN: 1

4. **VERBAL COMMUNICATIONS**

(Three minute time limit per speaker for subjects not agendaized.)

A. **Public Speakers**

None

B. **Commissioners (information only, not for discussion)**

Vice-Chair Ladd updated the Commission on the Priorities Ad Hoc meetings. She would like to present at the next Commission meeting. **Commissioner Buxton** reported on his ride-along with Sgt. Kauwelo in April.

ACTION: Commissioner Nordmo requested the PD ride-along form be sent out to the Commission.

5. COMMISSION MATTERS

A. Chairperson Report

Chair Ristow indicated that today, May 12th was “Bike to Work Day”. Commissioners commented and discussed this item.

ACTION: Send the BPAC a priority request from TPC regarding “Bike to Work day” for next year.

Chair Ristow also discussed the Spring into Green event and acknowledged Director Matt Morley’s Traffic Safety Network Award being presented to him on Friday, May 20th.

B. Board and Commission Adopted Priorities

1. Traffic: Investigate ways to deal with “cut through” traffic from Highway 17 and downtown gridlock

PPW Director Morley updated the Commission that the Town was working on implementing the following items:

- Winchester Blvd/ Lark Ave- “Highway 17” emblems to be installed on the asphalt
- Traffic light timing adjustment on East Main Street/ North Santa Cruz Avenue
- Resident poll on the Almond Grove street closure of Massol and Tait Avenues
- Closing South Santa Cruz Avenue at Wood Road with a cone pattern back towards Downtown
- No freeway message boards this year

Commissioners commented and discussed these items.

2. Parking: Coordinate with Town Council Ad Hoc committee on plans for parking garage

PPW Director Morley reported that there was ongoing discussion and the Town is still working with the developers to identify potential solutions and tradeoffs. This information will be brought back to the Ad Hoc committee at their next meeting.

Action: Director Morley to notify Commission of the next meeting date.

3. Electric vehicles: ~~Deploy additional stations and expand existing locations~~ (Completed)

4. Safety: Encourage Town Council adoption of Vision Zero

Director Morley indicated he was waiting for guidance from the Town Council.

5. Schools: Traffic around Schools

Not discussed. Presentation to be given by Traffic Patterns at item 5.C.

6. Technology: Investigate new parking efficiency technologies

PPW Director Morley stated that the Town had submitted a grant to expand parking technology in the downtown. The results should be available in 30 days.

7. Efficiency: Maximize use of grants and outside funding sources for all projects

PPW Director Morley indicated that two grants were applied for: expanding parking technologies and upgrading traffic signal infrastructure

C. Traffic Patterns Presentation

Jaime Rodriguez, from Traffic Patterns, gave a presentation on Walk and Roll to School suggested routes. Commissioners commented and discussed this presentation.

D. Envision SV

Director Morley gave an overview of Envision SV, a sales tax initiative thru VTA in November. The submitted projects were: Traffic signal upgrades, solution for corporate buses, Vasona light rail, flex busing and school based busing. Commissioners commented and discussed these items.

6. DEPARTMENT MATTERS/ ITEMS FOR INFORMATION

A. PD Update

Sgt. Kauwelo provided an update on the following items:

- Traffic collisions- trend is down
- Distracted Driving month – April
- For Sale Vehicles on Los Gatos Blvd – Camino Medical Group
- Completion of preferential parking permit program for Alpine Avenue
- SR2S- Youth Commission making Traffic a priority
- Special Events

5/14/16- 43rd Cats Hill Race

5/14/16- Girls on the Run

Commissioners commented and discussed these items.

B. PPW Director’s Report

PPW Director Morley combined items 6.B. and 6.C. He reviewed the following construction projects:

- Almond Grove
- Street resurfacing project

Also, possible upcoming San Jose Water Company projects that will affect traffic:

- University Avenue between Roberts Road/ Blossom Hill Road
- Blossom Hill Road between Union Avenue/ Blossom Hill School

C. Transportation & Parking Projects Update FY 2015 – 2016

Already discussed in item # 6.B.

D. Advanced Planning – 2016 – 2017 Capital Projects

Director Morley noted that the Almond Grove street reconstruction project would be discussed at the May 17th Town Council meeting.

7.

COMMISSION/ COMMITTEE MEETING REPORTS**A. Town BPAC**

Director Morley recapped the May 5th Special Meeting:

- BPAC Master Plan
- Grant funding for the master plan
- Traffic Patterns presentation
- Commission Priorities
- Next meeting 6/2/16

B. Safe Routes to Schools

Vice-Chair Ladd indicated that the last meeting for the school year would be 5/11/16. She reported on the National Bike day, 5/4/16 and Bike Month - all of May. The next meeting will be 8/24/16.

C. VTA BPAC

Commissioner Hertan reported on the 5/11/16 meeting:

- Online survey www.nextnetwork.vta.org
 - Measure A
 - Complete Streets
- Commissioners discussed the Complete Streets item.

Action: Send survey link to the Commission.

8. ADJOURNMENT

Chair Ristow adjourned the meeting at 9:33 a.m.
Next Regular Meeting: Thursday, June 9, 2016 at 7:30 a.m.

***FINAL APPROVED MINUTES WILL BE AVAILABLE ON THE TOWN'S WEBSITE
AFTER THE NEXT REGULAR MEETING, Thursday, June 9, 2016.***