

TOWN OF LOS GATOS



RJ BRYANT SERVICE CENTER  
41 MILES AVENUE  
LOS GATOS, CA 95030

**TRANSPORTATION & PARKING COMMISSION**

**THURSDAY, MARCH 17, 2016  
7:30 A.M. SPECIAL MEETING**

**MINUTES**

**1. MEETING CALLED TO ORDER**

The Transportation and Parking Commission Special Meeting was called to order at 7:32 a.m. by **Chair Ristow**.

**2. ROLL CALL**

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Commissioner Buxton	Vice-Chair Ladd	Matt Morley - PPW	1
Chair Ristow		Kalipo Kauwelo - PD	
Commissioner Snyder			

**3. APPROVAL OF THE FEBRUARY 11, 2016 MINUTES - REGULAR MEETING**

**MOTION:** Commissioner Buxton motioned to approve the minutes for the February 11<sup>th</sup> Regular Meeting.

**Seconded:** Commissioner Snyder

**VOTE:** AYE: 3 NAY: 0 ABSENT: 1

**4. VERBAL COMMUNICATIONS**

(Three minute time limit per speaker for subjects not agendized.)

**A. Public Speakers**

**Diane Abbati**, LGUSD, thanked the Commission for its partnership on educating the public on SR2S. She also informed the Commission that “Take it to the Streets” would be April 19 – 25. She stated that they would be open to other possible partnerships next year.

**B. Commissioners (information only, not for discussion)**

**Commissioner Snyder** indicated that he attended the Fisher Middle School meeting that the Town’s consultant, Traffic Patterns, was present at.

**5. COMMISSION MATTERS**

**A. Chairperson Report**

**Chair Ristow** reported that she was noticing many transportation items possibly coming to the commission: parking garage, downtown vitality, UBER usage, private valet parking, de-coupling parking and restaurant seating and also paid parking to name a few possible new items.

**B. Board and Commission Adopted Priorities****1. Traffic: Investigate ways to deal with “cut through” traffic from Highway 17 and downtown gridlock**

**PPW Director Morley** identified possible items to implement for the upcoming summer traffic by early July: closing Santa Cruz Avenue, signal adjustments at Main Street / Santa Cruz Avenue and signage/ traffic markings to the freeway. Commissioners commented and discussed these items.

**2. Parking: Coordinate with Town Council Ad Hoc committee on plans for parking garage**

**PPW Director Morley** updated the Commission on the presentation made to Council on March 15<sup>th</sup>. He indicated that their discussion centered on the amount of housing units and parking spaces. Commissioners commented and discussed this item.

**3. Electric vehicles: Deploy additional stations and expand existing locations**

No new items to discuss.

**4. Safety: Encourage Town Council adoption of Vision Zero**

**PPW Director Morley** stated he attended a League of California Cities -Public Works Institute conference in Sacramento and learned from a presenter, a former City of San Jose colleague, that the City of Fremont had just adopted Vision Zero.

**5. Schools: Traffic around Schools**

**PPW Director Morley** informed the Commission that the traffic study around schools had begun and reports will be coming in soon. Study to be completed by the end of this school year. Commissioners commented and discussed this item.

**6. Technology: Investigate new parking efficiency technologies**

**PPW Director Morley** reported that he was still in discussion with WAZE.

**7. Efficiency: Maximize use of grants and outside funding sources for all projects**

**PPW Director Morley** indicated that two grants were applied for: expanding parking technologies and upgrading traffic signal infrastructure.

**C. Spring into Green**

**PPW Director Morley and Chair Ristow** informed the Commission on the Spring into Green event on April 24<sup>th</sup>, 10 a.m. – 1 p.m. Commissioners were asked to help with the information booth. Commissioners Buxton and Ristow gave their commitment to assist. Commissioners commented and discussed this item.

**6. DEPARTMENT MATTERS/ ITEMS FOR INFORMATION****A. PD Update**

**Sgt. Kauwelo** introduced Jackie Rose, Community Outreach Coordinator. He also reported on: Ride-along program, completion of preferential parking for Alpine Avenue and Shannon Road, Robie Lane – Orange Theory parking issue, public parking lots handout and priorities of parking control. He also reported on February collisions and traffic hot spots. Commissioners

commented and discussed these items.

**B. PPW Director's Report**

**PPW Director Morley** indicated that interviews for the vacant commission positions would be April 5<sup>th</sup>.

**C. Transportation & Parking Projects Update FY 2015 – 2016**

**PPW Director Morley** reviewed the following projects: Almond Grove and street resurfacing.

**D. Advanced Planning – 2016 – 2017 Capital Projects**

**Director Morley** indicated that PPW staff was compiling a short list of projects.

**7. COMMISSION/ COMMITTEE MEETING REPORTS**

**A. Town BPAC**

**Chair Ristow** stated there was no new update. The next meeting would be April 7<sup>th</sup> at 3 p.m.

**B. Safe Routes to Schools**

**Commissioner Buxton** attended the March 16<sup>th</sup> SR2S meeting, in Vice-Chair Ladd's place and reported out. Clerk Hawkins to send that agenda to the Commission.

**C. VTA BPAC**

**Peter Hertan** updated the Commission on the VTA BPAC meeting held March 9<sup>th</sup>. He also attended a webinar on Financing projects on March 16<sup>th</sup>.

**8. ADJOURNMENT**

**Chair Ristow** adjourned the meeting at 9:30 a.m.  
Next Regular Meeting: Thursday, April 14, 2016 at 7:30 a.m.

***FINAL APPROVED MINUTES WILL BE AVAILABLE ON THE TOWN'S WEBSITE  
AFTER THE NEXT REGULAR MEETING, Thursday, April 14, 2016.***