



## **SPECIAL MEETING**

### **TOWN OF LOS GATOS TOWN COUNCIL POLICY COMMITTEE**

*Council Policy Committee – (2016)*

*Marico Sayoc, Vice Mayor  
Marcia Jensen, Council Member*

**AGENDA  
TOWN COUNCIL CHAMBERS  
110 EAST MAIN STREET  
OCTOBER 27, 2016 – 9:30 A.M.**

### **MEETING CALLED TO ORDER**

### **ROLL CALL**

### **VERBAL COMMUNICATIONS** *(Three minute time limit)*

### **AGENDA ITEMS**

*(The reports for each item are provided in the order of the agenda)*

1. Approval of the October 13, 2016 Council Policy Committee Draft Minutes
2. Review and Discuss Land Use Definitions
3. Review and Discuss Traffic Impact Fees

### **ADJOURNMENT**

cc: Post *(also posted on Town Web)*  
Town Council

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Manager's Office at (408) 354-6834. Notification 48 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting [28 CFR §35.102-35.104]

TOWN OF LOS GATOS  
COUNCIL POLICY COMMITTEE  
October 13, 2016

110 E. Main Street  
Town Council Chambers  
Los Gatos, California

**DRAFT ACTION MINUTES**

**Call to Order**

The Council Policy Committee meeting was called to order at 10:00 a.m.

**Members and Staff present:**

Vice Mayor Marico Sayoc  
Councilmember Marcia Jensen  
Town Attorney, Robert Schultz  
Shelley Neis, Town Clerk  
Shelayne Hammack, Management Analyst  
Joel Paulson, Community Development Director

**Verbal Communications**

None

**Agenda Items**

**1. Approval of September 29, 2016 Council Policy Committee Meeting Minutes  
Committee Action:**

The Committee unanimously approved the draft minutes with no changes.

**2. Review and discuss the Commission Appointment Policy**

The Committee discussed the edits to the proposed changes to the Commissions. They also listened to public testimony from Maria Ristow. The Committee's recommendations are summarized below:

- The changes reflect what they wanted and the Committee is ready to move forward.
- Regarding attendance requirements, Committee members requested to change item 4 to 3/5 instead of 4/5.
- Committee members recommend deferring the Finance Committee discussion to the Town Council's Strategic Priorities discussion in January.
- Committee members recommend starting the recruitment for BPAC as soon as possible.

- The staff report should reflect the Committee's reasoning for residency requirements for the Youth Commission and the package of changes should be considered by the Council on October 18<sup>th</sup>.

### **3. Review and discuss potential amendments to Council Policy 1-04: Town Facilities Policy regarding Oak Meadow Park**

The Committee approved the proposed Policy as redlined and would like it to be considered by the Council on October 18<sup>th</sup>. The Committee emphasized that the staff report should reflect that the Policy reinforces that public spaces should be accessible to and used by the public.

The Committee requested the following topics at its next meeting:

- Land Use Definitions and traffic impact fees
- Employee parking permit/valet – The Committee is interested in doing a pilot before Christmas and discussing this topic with the Chamber

Next meeting is on October 27, 2016 at 9:30 a.m.

The meeting was adjourned at 10:14 a.m.