



SPECIAL MEETING

TOWN OF LOS GATOS TOWN COUNCIL POLICY COMMITTEE

Council Policy Committee – (2016)

*Marico Sayoc, Vice Mayor
Marcia Jensen, Council Member*

AGENDA
TOWN COUNCIL CHAMBERS
110 EAST MAIN STREET
JULY 14, 2016 – 10:00 A.M.

MEETING CALLED TO ORDER

ROLL CALL

VERBAL COMMUNICATIONS *(Three minute time limit)*

1. Approval of the June 23, 2016 Council Policy Committee Draft Minutes
2. Review and discuss the Cellar Policy and Basement Policy

ADJOURNMENT

Enclosures:

1. June 23, 2016 Policy Committee Draft Minutes (Item 1)
2. Review and discuss the Cellar and Basement Policy (Item 2)

cc: Post *(also posted on Town Web)*
Town Council

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Manager's Office at (408) 354-6834. Notification 48 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting [28 CFR §35.102-35.104]

DRAFT

TOWN OF LOS GATOS
COUNCIL POLICY COMMITTEE
June 23, 2016 10:00 a.m.

110 E. Main Street
Town Council Chambers
Los Gatos, California

MINUTES

Call to Order

The Council Policy Committee meeting was called to order at 10:00 a.m.

Members and Staff present:

Vice Mayor Marico Sayoc
Councilmember Marcia Jensen
Laurel Prevetti, Town Manager
Robert Schultz, Town Attorney
Joel Paulson, Community Development Director
Christina Gilmore, Assistant to the Town Manager
Shelley Neis, Clerk Administrator
Jackie Rose, Community Outreach Coordinator

Verbal Communications

None

Agenda Items

**1. Approval of June 6, 2016 Council Policy Committee Meeting Minutes
Committee Action:**

The Committee unanimously approved the draft minutes with no changes.

**2. Review and discuss revised Commission Appointment Policy and Residency
Requirements Resolution**

The Committee reviewed and provided comment on the revised Commission Appointment Policy and Residency Requirements Resolution, and directed staff to incorporate the following edits and comments into a final draft for Committee review and approval:

- On pg. 1, under Purpose, include “The Town will encourage residents to participate on Commissions by advertising vacancies on Commissions for at least 30 days, preparing easily understood applications, maintaining clear descriptions of the role of each Commission and Commissioners/Committee and

Board Members (Commission members), *providing current meeting schedules*, and conducting public interviews of all Commission applicants, except as provided for in this Policy.”

- Change the Student Commissioner membership to consist of up to 20 members, with no alternates, and to have a Student Commissioner be appointed to serve as a liaison to each of the Adult Commissions as appropriate.
- Change the Student Commissioner residency requirement to include any student who resides within the Town of Los Gatos.
- Change the Student Commissioner term to coincide with the academic year to begin in August and conclude in June.
- Incorporate an across the board residency requirement for all Commissions to include residents who reside within the Town of Los Gatos. For Commissions that require a business owner, require that the business owner also resides within the Town limits.

3. Future Agenda Items

- Cellar and Basement Policy
- Decoupling of seating and parking guidelines for restaurants and businesses
- Review of traffic mitigation fees
- Commercial Design Guidelines
- Legislative Policy

The meeting was adjourned at 10:47 a.m.