



COMMUNITY AND SENIOR SERVICES COMMISSION

Lisa Marshik
Danice Picraux
Vincent Man, Student

Berkeley Miller
Tom Picraux
Brandon Roul, Student

COMMUNITY AND SENIOR SERVICES COMMISSION AGENDA

TUESDAY, October 25, 2016 - 5:00 P.M.

**Los Gatos Library
100 Villa Avenue
Los Gatos, California**

PARTICIPATION IN THE PUBLIC PROCESS

The Town of Los Gatos strongly encourages your active participation in the public process, which is the cornerstone of democracy. If you wish to speak to an item NOT on the agenda, you may do so during the "Verbal Communications" period. The time allocated to speakers may change to better facilitate the Community and Senior Services Commission meeting.

The purpose of the Community and Senior Services Commission meeting is to conduct the business of the community in an effective and efficient manner. This is done by following meeting guidelines set forth in State law and in the Town Code. Conduct which is considered disruptive during Community and Senior Services Commission meetings include, but is not limited to:

- Addressing the Community and Senior Services Commission without first being recognized;
- Interrupting speakers, Community and Senior Services Commission members, and Town staff;
- Continuing to speak after the allotted time has expired;
- Failing to relinquish the podium when directed to do so; and
- Repetitiously addressing the same subject.

For the benefit of the community, the Town of Los Gatos asks that you follow the Town's meeting guidelines while attending Community and Senior Services Commission meetings and treat everyone with respect and dignity.

Writings related to an item on Community & Senior Services meeting agenda distributed to members of the Commission within 72 hours of the meeting are available for public review at the front desk of the Los Gatos Public Library, located at 100 Villa Avenue and are also published on the official Town of Los Gatos website.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Manager's Office at (408) 354-6832. Notification 48 Hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to the meeting. [28 CFR 35, 102-35.104]

1. ROLL CALL

2. COMMUNICATIONS

- 2.1 Verbal (Three minute time limit per speaker for subjects not agendized)
- 2.2 Written

3. APPROVAL OF MINUTES

- 3.1 September 27, 2016

4. STAFF UPDATES

- 4.1 Commissioner Applications Reminder
- 4.2 Book to Action

5. SENIOR ISSUES: Los Gatos Recreation, Status Report

6. OTHER BUSINESS

- 6.1 Community Grant Forms and Reporting Update (Commissioners Picraux)
- 6.2 Review Proposed Updates to Senior Services page on Town Website
- 6.3 Discuss Proposed KCAT Informational Slide

7. COMMUNITY CONNECTIONS

- 7.1 West Valley Community Services (Commissioner Picraux)

8. LIASION REPORTS

- 8.1 Sourcewise (Commissioners Picraux)

9. ADJOURNMENT

Adjourn to November 22, 2016

ATTACHMENTS

- 1. September 27, 2016 Draft Minutes (3.1)
- 2. Community Connections Site Visit Report (7.1)

ATTENDANCE: Please contact the Town Manager's Office at (408) 354-6834 if you are unable to attend. The current Town Attendance Resolution states that any commissioner who is absent from two regular meetings held in a twelve month period shall surrender his or her office on the Commission.

DRAFT



COMMUNITY AND SENIOR SERVICES COMMISSION

Lisa Marshik
Evelyn Mitsunaga
Tom Picraux
Vincent Man, Student

Berkeley Miller
Danice Picraux
Lily Sarafan
Brandon Roul, Student

TOWN OF LOS GATOS COMMUNITY AND SENIOR SERVICES COMMISSION MEETING MINUTES

September 27, 2016
5:00 P.M.

Los Gatos Library
100 Villa Avenue
Los Gatos, California

1. ROLL CALL

Members Present: Marshik, Man, Miller, D. Picraux, T. Picraux, Roul,

Members Absent: Mitsunaga, Sarafan

Also Present: Dolly Goyal, Staff
Lydia Norcia, resident
Susan Lewis, CAFÉ Associate, Center for Age-Friendly
Excellence

2. COMMUNICATIONS

2.1 Verbal (Three minute time limit per speaker for subjects not agendized)

- Susan Lewis with CAFÉ Associate provided update on the Age Friendly Survey.
- Chair T. Picraux read resignation letter from Commissioner Sarafan.
- Chair T. Picraux announced November 18 as application deadline to serve on Town Commissions.

2.2 Written

- Ms. Goyal distributed communication from Commissioner Mitsunaga and an article from Mercury News on Los Gatos Outreach for Seniors.

3. APPROVAL OF MINUTES

3.1 July 26, 2016

MOTION: Motion by Commissioner Marshik to approve the July 26, 2016 meeting minutes. Seconded by Commissioner Man.

VOTE: Motion carried unanimously

4. STAFF UPDATES

4.1 Council Policy Update

- Ms. Goyal provided update regarding Council Policy on Agenda Format and Rules.

4.2 Transportation and Parking Ad Hoc Committee Opportunity

- Commissioner T. Picraux announced that he will volunteer to be on the Transportation and Parking Ad Hoc Committee.

4.3 Seniors' Agenda Network Summit

- Ms. Goyal provided summary of her attendance at the Seniors' Agenda Network Summit.

4.4 Holiday Parade

- Ms. Goyal made announcement regarding Town float participation for the upcoming Holiday Parade.

5. SENIOR ISSUES: Los Gatos Recreation, Status Report

- Ms. Goyal distributed report for Janet Sumpter who was not in attendance.

6. OTHER BUSINESS

6.1 Community Grant Forms and Reporting Updates

- Commissioner Picraux spoke regarding the revision of the Grant Application Forms.

6.2 Town Community Services Website

- Commissioner Picraux spoke regarding updating the Community Services section on the Town's website.

7. COMMUNITY CONNECTIONS

7.1 YWCA of Silicon Valley Support Network

- Commissioner Man presented report regarding his site visit to the YWCA of Silicon Valley Support Network.

8. LIASION REPORTS

8.1 Sourcewise

- Commissioner D. Picraux presented report.

9. ADJOURNMENT

Adjourn to October 25, 2016



Los Gatos Community Services Commission
 ~ Community Connections ~

Agency Site Visit Report

| | |
|---|--|
| Agency Name | West Valley Community Services |
| Commissioner Name | Danice Picraux and Tom Picraux |
| Date of Site Visit | October 5, 2016 |
| Agency Representative Name, Title, Phone | Sujatha Venkatraman (Assoc. Exec. Dir.), 408-255-8033 X103, Josh Selo (Exec. Dir.), Grace Davis (Program mngr.), Ronny Nojopranoto (Case mngr.) |
| What services does the agency offer? | Food bank, case management, financial coaching, financial assistance, housing location and rental services, wealth advisory services, health advisory services, web access |
| What services does the agency offer specifically to Los Gatos residents? | Case management. A mobile van has been obtained for case management and food bank services. One day a week services by the van in Los Gatos will be started in the next few weeks. WVCS has 4 case managers + 4 specialists for a total of 8 providers in this area. Referral services are also available. |
| Describe a typical client served by the agency. | Client in urgent need of financial, legal, health or related assistance is interviewed to assess needs. They receive counseling, guidance, financial stipend, legal aid, and monthly consultations. Goal is self-sufficiency. |
| How does the agency reach out to the community: its identified audience, and/or volunteers? | Word of mouth, monthly newsletters to all clients, volunteers' newsletter, emails, provider network promotion and provider fairs throughout Santa Clara County. Mobile van with signage will bring community awareness. |
| What are some greatest accomplishments of the agency during the past year? | Acquiring their new mobile van for outreach to towns in the west valley area by weekly visits on site in the towns. This will be a 'game changer' by allowing them to be in community on regular basis and to be easily available to clients. |
| What are some key challenges/barriers to providing service? | 1) To shift the scope of services from just providing emergency work for clients to also doing preventive work. 2) Providing education to people who engage with people in poverty, such as landlords. |
| What are some key emerging issues for the agency? | Housing – finding enough low cost housing to meet the needs of clients. Transportation – needs are especially increasing for seniors. Innovative ideas are needed (Saratoga recently contracted with yellow cab for prepaid rides.) |
| How could the Town assist the agency? | 1) Assist WVCS in attracting more volunteers for their food bank, grocery pickup, and other special programs. 2) Provide a single LG Town emergency contact for alerts. 3) Provide info about and access to our Town's below market rate housing activities so WVCS can advocate and share opportunities. |
| Interview Notes | - Mobile van will park at 23230 Summit Rd (Christ Child Catholic Church) and possibly near Netflix's or Knoll's Rd (near El Camino Hospital) - WVCS hosts a shopping spree for disadvantaged clients at back to school time, and before Thanksgiving, and Christmas holidays. |