



TOWN OF LOS GATOS

BICYCLE AND PEDESTRIAN ADVISORY COMMISSION

SPECIAL MEETING

Meeting Location:

**TOWN COUNCIL CHAMBERS
110 East Main Street
Los Gatos, California 95030**

Date and Time:

**THURSDAY, SEPTEMBER 8, 2016
6:00 P.M. - 7:30 P.M.**

AGENDA

1. **MEETING CALLED TO ORDER**
2. **ROLL CALL**
3. **VERBAL COMMUNICATIONS**
 - A. Public Speakers (*Three minute time limit per speaker for subjects not agendized.*)
 - B. Commissioners (*Information only, not for discussion. One minute time limit per commissioner.*)
4. **BICYCLE AND PEDESTRIAN MASTER PLAN** (Attachment 1)
5. **SAFE ROUTES TO SCHOOLS** (Attachment 2)
6. **ADJOURNMENT**

Next Regular Meeting: October 6, 2016 at 3:00 p.m.

Attachments:

- 1) Memorandum – Bicycle and Pedestrian Master Plan Community Meeting #2
- 2) Memorandum – Safe Routes to Schools Phase I Final Draft Report

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Parks and Public Works Department at (408) 399-5770. Notification 48 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. [29 CFR § 35.102-35.104]



MEMORANDUM

TOWN OF LOS GATOS

To: Bicycle and Pedestrian Advisory Commission

From: Bob Kass, Special Projects Manager

Subject: Bicycle and Pedestrian Master Plan Community Meeting #2

Date: August 31, 2016

DISCUSSION

The Bicycle and Pedestrian Advisory Commission (BPAC) will be hosting a second Community Meeting on the Bicycle and Pedestrian Master Plan (BPMP) on Thursday, September 8, 2016 from 6:00 p.m. to 7:30 p.m. in the Town Council Chambers. At this meeting, PlaceWorks' Project Manager Mike Nilsson will present initial project and policy recommendations for enhancing the bicycle and pedestrian network in Los Gatos and Monte Sereno and improving connectivity to the regional bicycle and transit network. An online public comment mapping tool will also be previewed which will provide a platform for obtaining additional public input on desired and recommended bicycle and pedestrian improvements.

The presentation will include a discussion of recommended projects and policies categorized into the following groups:

- Goal and Policy Framework
 - Vision – Bicycling and walking in Los Gatos and Monte Sereno will be safe, convenient, and comfortable transit choices for people of all ages and abilities, leading to reduced reliance on the automobile and contributing to a healthier community.
 - Education/Encouragement – Encourage the Los Gatos and Monte Sereno community to walk or ride a bike for recreation, transportation, and health, supporting safety education programs for all roadway users.
 - Enforcement – Promote safety for all road users through the enforcement of traffic codes for drivers, bicyclists and pedestrians.
 - Accessibility/Connectivity – Develop/provide a cohesive and “low-stress” bicycle and pedestrian network that ensures safe and convenient facilities for those bicycling and walking, connecting community members to employment, educational, cultural, civic, recreational, transit and shopping destinations.
 - Engineering – Provide high-quality and highly effective bicycle and pedestrian facilities to enhance the safety, comfort and convenience for pedestrians and cyclists.
 - Development Standards – Ensure that new development projects address bicycle and pedestrian connectivity and provide bicycle and pedestrian amenities.

- Evaluation and Implementation Strategies – Ensure successful implementation of the Bicycle and Pedestrian Master Plan by developing effective implementation programs and funding strategies, establishing clear roles and responsibilities for all relevant town departments, and regularly reviewing the plan’s progress.
- Pedestrian Networks Improvements
 - Criteria and recommended treatments for enhanced crosswalks.
 - Intersection improvements, including removal or modification of free right turn “pork chop” islands.
 - Sidewalk infill improvements.
 - Curb ramps.
 - Pedestrian pathways (where sidewalk installation may not be feasible).
- Bicycle Network Improvements
 - Improvements to existing marked bicycle lanes, such as widening, parking restrictions, maintenance standards.
 - Improvements to existing bicycle routes, such as use of pavement legends and standard signage.
 - Convert select marked bicycle lanes to separated or buffered bicycle lanes.
 - Locations for installation of new bicycle facilities (dedicated bikeways, bike lanes, bike routes).
 - Criteria for installation of new bicycle parking facilities.
 - Improve detection technology at signalized intersections for bicyclist.
- General Network Improvements
 - Improve existing access points to Los Gatos Creek Trail.
 - Identify major capital projects providing additional connections to the Los Gatos. Creek Trail, including access to the Creek Trail from Highway 9.
 - Identify locations for new or improved connections across Highway 17.
 - Provide improved wayfinding signage to major trail and recreational amenities.
 - Assess opportunities for installation of pedestrian scale and/or safety lighting at select locations.
 - Identify priority improvements to the Los Gatos Creek Trail, including trail extensions, pavement upgrades, and widening locations.
 - Evaluate opportunities for Town-wide lowering of posted speed limits in school zones, consistent with the California Vehicle Code.
 - Work with Caltrans to install pedestrian and bicycle improvements at all freeway on/off ramps.
 - Consider requesting Caltrans relinquishment of Highway 9.

Following the presentation by Placeworks, staff will facilitate input from the public and then receive comments from the Commission. Staff is recommending that the public and Commission input portion of the meeting be consolidated with the public and Commission comments on the Safe Routes to Schools study, which is the immediately following agenda item.



MEMORANDUM

TOWN OF LOS GATOS

To: Bicycle and Pedestrian Advisory Commission

From: Matt Morley, Director of Parks and Public Works

Subject: Safe Routes to Schools Phase I Final Draft Report

Date: August 31, 2016

RECOMMENDATION

The Bicycle and Pedestrian Advisory Commission (BPAC) will receive a brief staff report on the Safe Routes to Schools study, which will function as an important input to the Bicycle and Pedestrian Master Plan. It is recommended that public input and BPAC comments be received in conjunction with the public comments on the Bicycle and Pedestrian Master Plan.

BACKGROUND

The Town, in partnership with the Los Gatos Union School District, the Los Gatos-Saratoga Joint Union High School District, and Hillbrook School, recently completed a final draft Safe Routes to Schools report assessing and recommending strategies to improve traffic and circulation around local schools. The full draft report is available for review on the Town's website at the following link: <http://www.losgatosca.gov/DocumentCenter/View/17309>.

While the Safe Routes to School study addresses all modes of transportation, it has a particular focus on promoting bicycling and walking as the preferred travel modes to and from schools, and therefore will function as an important building block and reference document for the Town's Bicycle and Pedestrian Master Plan.

DISCUSSION

The Safe Routes to Schools project included an extensive public outreach effort, which included an online survey where the proposed Walk & Roll Maps and Concept Plan Line Drawings were made available for comment. Traditional public outreach methods were also used, including two evening community meetings held in May at Daves Elementary School and Van Meter Elementary School. In addition, tables at each public elementary school were set up during the "after school" period to provide parents with information regarding the program,

The report includes the following key elements:

Walk & Roll Maps

Walk & Roll Maps identify preferred walking and biking corridors to each of the Town's public schools and are an excellent *encouragement* tool to promote those travel modes.

Concept Plan Line Drawings

Concept improvement plans along several corridors in the town that serve schools were developed to help plan and prioritize future Capital Improvement Program (CIP) projects. Corridors studied for future *engineering* improvements include: Los Gatos Boulevard-E Main Street, Blossom Hill Road, Shannon Avenue, Roberts Road, and Daves Avenue.

School Heat Maps

To help *evaluate* the demand on the Town's transportation infrastructure, Heat Maps were developed for each school within the town, including Hillbrook School. These maps show the distribution of students around the community and highlight those corridors which should be prioritized for CIP improvements.

Education Assessment

An evaluation of both Town and School District existing *education* materials used within the classroom environment that help promote and encourage safe bicycle riding habits was conducted, and recommendations for program improvements presented.

Enforcement Evaluation

An assessment of locations identified by the Los Gatos Police Department was conducted to help improve *enforcement* around school zones, including discussion of potential Lower Speed Limit School Zones.

CONCLUSION

The BPAC will receive a staff report on the Safe Routes to Schools study, receive comments from the public, and provide input to staff.