



## ARTS AND CULTURE COMMISSION

Rita Baum  
Peter Dominick  
Laura Peak-Theuringer  
Thomas Spilsbury  
Ellis Weeker  
Maureen Cappon-Javey  
Amy Fasnacht  
Dawn Rose  
David Stonesifer

# TOWN OF LOS GATOS ARTS AND CULTURE COMMISSION SPECIAL MEETING AGENDA

**WEDNESDAY, June 1, 2016, 4:00 P.M.**  
**Town of Los Gatos Council Chambers Lobby**  
**110 E. Main Street**  
**Los Gatos, California**

## PARTICIPATION IN THE PUBLIC PROCESS

The Town of Los Gatos strongly encourages your active participation in the public process, which is the cornerstone of democracy. If you wish to speak to an item NOT on the agenda, you may do so during the Verbal Communications period. The time allocated to speakers may change to better facilitate the Arts and Culture Commission meeting.

The purpose of the Arts and Culture Commission meeting is to conduct the business of the community in an effective and efficient manner. This is done by following meeting guidelines set forth in State law and in the Town Code. Conduct which is considered disruptive during Arts and Culture Commission meetings includes, but is not limited to:

- Addressing the Arts and Culture Commission without first being recognized;
- Interrupting speakers, Arts and Culture Commission members, and Town staff;
- Continuing to speak after the allotted time has expired;
- Failing to relinquish the podium when directed to do so; and
- Repetitiously addressing the same subject.

For the benefit of the community, the Town of Los Gatos asks that you follow the Town's meeting guidelines while attending Arts and Culture Commission meetings and treat everyone with respect and dignity.

Writings related to an item on Arts and Culture Commission meeting agenda distributed to members of the Commission within 72 hours of the meeting are available for public review at the front desk of the Los Gatos Public Library, located at 100 Villa Avenue and are also published on the on the official Town of Los Gatos website. Copies of desk items distributed to members of the Commission at the meeting are available for review in the Los Gatos Library.

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Manager's Office at (408) 354-6832. Notification 48 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to the meeting. [28 CFR 35, 102-35.104]**

1. **ROLL CALL**
2. **COMMUNICATIONS**  
Verbal (Three minute time limit per speaker for subjects not agendaized)  
  
Written
3. **APPROVAL OF MINUTES**  
3.1 May 18, 2016 (Attachment 1)
4. **ART PLAN STRATEGIC PLANNING PROCESS** (Attachment 2)
5. **ADJOURNMENT**  
Adjourn to June 15, 2016

**ATTACHMENTS:**

1. May 18, 2016 Meeting Minutes
2. Art Plan Strategic Planning Process—Notes from May 18, 2016

ATTENDANCE: Please contact the Town Manager's Office at (408) 354-6834 if you are unable to attend. The Town Attendance Resolution states that any commissioner who is absent from three regular meetings held in a consecutive twelve month period, shall surrender his or her office on the Commission.



## ARTS AND CULTURE COMMISSION

Rita Baum  
Amy Fasnacht  
Dawn Rose  
David Stonesifer

Maureen Cappon-Javey  
Laura Peak-Theuringer  
Thomas Spilsbury  
Ellis Weeker

*DRAFT*

# TOWN OF LOS GATOS ARTS AND CULTURE COMMISSION MINUTES

WEDNESDAY, May 18, 2016, 4:00 P.M.

Los Gatos Library  
100 Villa Avenue  
Los Gatos, CA 95030

## 1. ROLL CALL

Members Present: Baum, Cappon-Javey, Dominick, Fasnacht, Peak-Theuringer, Rose, Stonesifer, Spilsbury, and Weeker

Members Absent: None

Also Present: Christina Gilmore, Staff

## 2. COMMUNICATIONS

**Verbal** (Three minute time limit per speaker for subjects not agendized)

- Commissioner Cappon-Javey has been in contact with the Chamber of Commerce about the Los Gatos photo contest archives and inquired if there was an opportunity for the ACC to collaborate with the Chamber.
- Ms. Gilmore provided an update on the Council action for the FY 2016-17 General Fund and Capital Budget Hearing held on May 17, 2016.
- Commissioner Stonesifer announced that the Los Gatos Museums Gallery will no longer be operated by the New Museum of Los Gatos, and that operations will be handed over to the Los Gatos Morning Rotary Club.

### Written

- Commissioner Spilsbury distributed a flyer for the upcoming Nostalgias de Tango event to be held at the Palo Alto JCC on Saturday, May 21.
- Commissioner Peak-Theuringer shared the 2016 artist director from the Los Gatos Open Studio's event.
- Commissioner Spilsbury distributed an article published on an online publication about the City of San Francisco's percent for public art program.

### 3. APPROVAL OF MINUTES

3.1 May 4, 2016

**MOTION:** Motion by Commissioner Fasnacht to approve the minutes of May 4, 2016, 2016. **Seconded by Commissioner Peak-Theuringer.**

**VOTE:** Motion was passed unanimously 9-0-0.

### 4. STAFF UPDATES

4.1 Cat Walk

- Ms. Gilmore provided an update to the Commission that the six sculptures identified for removal and repainting by the artist have been removed by the artist, feedback on the proposed changes solicited and received by Commission members, and that the sculptures should be ready for re-installation in the next several weeks.

### 5. COMMITTEE UPDATES

5.1 Forbes Mill Footbridge Committee

- Ms. Gilmore and Commissioner Baum reported that current registration for the summer camp sessions include 16 students enrolled for the 1<sup>st</sup> week and 10 students enrolled for the 2<sup>nd</sup> week. The maximum class participants are 16 students.
- The Town Council identified the completion of the Forbes Mill Footbridge and the possible installation of lights on the footbridge as a priority project in the FY 2016-17 Capital budget, and directed staff to return at its June 7 meeting with cost estimates for the completion of this work on the bridge.
- The Commission unanimously agreed that the Forbes Mill Footbridge Committee should meet to formulate recommendations for Town Council consideration on how to implement and complete the project.

### 6. ART PLAN STRATEGIC PLANNING PROCESS

- The Commission reviewed the brainstorming notes from the May 4, 2016 meeting, and continued to refine, revise and prioritize goals, projects, and programs for inclusion in a strategic art plan.

### 7. ADJOURNMENT

7.1 Adjourn to June 1, 2016.

Art Plan Strategic Planning Process  
 May 18, 2016 Brainstorming Notes

GOAL 1	GOAL 2	GOAL 3
<p><b>PUBLIC ART</b>  <i>Encourage the development of public art</i></p> <ul style="list-style-type: none"> <li>• Catalog of public art/list of potential art installation spaces                             <ul style="list-style-type: none"> <li>○ Inventory arts organizations</li> <li>○ Complete benchmark analyses with other municipal arts programs as identified within the public art plan</li> </ul> </li> <li>• Review and revise the Public Art Policy</li> <li>• Conduct Public Survey re: Public Art                             <ul style="list-style-type: none"> <li>○ Art in the Council Chambers</li> <li>○ Utility Box/Murals</li> <li>○ Social media/photography contest</li> <li>○ 1<sup>st</sup> Friday's Art walk</li> <li>○ Los Gatos Film Festival</li> <li>○ Art on the Bridge</li> <li>○ Art pop-ups @ Farmers Market</li> <li>○ Fiesta de Artes Art Show</li> <li>○ Revival of Pageant plays or productions                                     <ul style="list-style-type: none"> <li>○ Artist in Residence Programs</li> </ul> </li> </ul> </li> <li>• Consider establishing performance goals and/or metrics for art installations</li> </ul>	<p><b>FUNDING</b>  <i>Explore a variety of public, non-profit, and private funding sources to support art programs and projects throughout Town</i></p> <ul style="list-style-type: none"> <li>• Explore establishing a Public Art trust fund                             <ul style="list-style-type: none"> <li>○ Identify methodology for accepting private funds/grants for art</li> <li>○ Develop % for Art Funding</li> <li>○ Explore potential grant opportunities/donations to the Town</li> </ul> </li> <li>• Create an inventory of available art grants</li> </ul>	<p><b>COMMISSION ENGAGEMENT &amp; OUTREACH</b>  <i>Explore ways to improve Commission engagement and outreach to the Town Council, general public, and various private, cultural and arts organizations</i></p> <ul style="list-style-type: none"> <li>• Establish a distinguished &amp; emerging artist stipend</li> <li>• Public Art web page update</li> <li>• Reevaluation of the Town's annual Art Grant funding</li> <li>• Re-evaluation of Art Grant funding</li> <li>• Establish community partnerships</li> </ul>