



## TOWN OF LOS GATOS

RJ BRYANT SERVICE CENTER  
41 MILES AVENUE  
LOS GATOS, CA 95030

### TRANSPORTATION & PARKING COMMISSION

THURSDAY, FEBRUARY 11, 2016  
7:30 AM - REGULAR MEETING

### AGENDA

1. MEETING CALLED TO ORDER

2. ROLL CALL

3. APPROVAL OF THE MEETING MINUTES

A. January 14, 2016

(Attachment 1)

4. VERBAL COMMUNICATIONS

A. Public Speakers *(Three minute time limit per speaker for subjects not agendized.)*

B. Commissioners (information only, not for discussion)

5. COMMISSION MATTERS

A. Chairperson Report

B. Board and Commission Adopted Priorities  
List of Priorities

1. Traffic: Investigate ways to deal with "cut through" traffic from Highway 17 and downtown gridlock
2. Parking: Coordinate with Town Council Ad Hoc committee on plans for parking garage
3. Electric vehicles: Deploy additional stations and expand existing locations
4. Safety: Encourage Town Council adoption of Vision Zero
5. Schools: Traffic around Schools
6. Technology: Investigate new parking efficiency technologies
7. Efficiency: Maximize use of grants and outside funding sources for all projects

C. Trucks at Dealership on Blossom Hill Road

6. DEPARTMENT MATTERS/ITEMS FOR INFORMATION

A. PD Update

B. PPW Director's Report (Commission Vacancies)

C. Transportation & Parking Projects Update FY 2015-16  
(items covered as time allows)

D. Advanced Planning – 2016-17 Capital Projects

7. **COMMISSION/COMMITTEE MEETING REPORTS**

A. Town BPAC (Commissioner Ristow)

B. Safe Routes to Schools (Commissioner Ladd)

C. VTA BPAC (Commissioner Hertan)

8. **ADJOURNMENT**

Next Regular Meeting: Thursday, March 10, 2016.

Attachments\*:

1. Minutes of Regular Meeting – January 14, 2016

*\*ATTACHMENTS ARE AVAILABLE FOR VIEWING AT THE LIBRARY AND THE UPSTAIRS CLERK BOARD*

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Parks and Public Works Department at (408) 399-5770. Notification 48 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. [29 CFR § 35.102-35.104]**

## TOWN OF LOS GATOS

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LOS GATOS, CA 95030

**TRANSPORTATION & PARKING COMMISSION**

THURSDAY, JANUARY 14, 2016  
7:30 A.M. REGULAR MEETING

**MINUTES**1. **MEETING CALLED TO ORDER**

The Transportation and Parking Commission Regular Meeting was called to order at 7:31 a.m. by **Chair Ristow**.

2. **ROLL CALL**

| <b><u>Present</u></b> | <b><u>Absent</u></b> | <b><u>Staff</u></b> | <b><u>Guests</u></b> |
|-----------------------|----------------------|---------------------|----------------------|
| Commissioner Buxton   | Commissioner Slain   | Matt Morley - PPW   | Don Capobres         |
| Vice-Chair Ladd       |                      | Kalipo Kauwelo - PD |                      |
| Chair Ristow          |                      |                     |                      |
| Commissioner Snyder   |                      |                     |                      |

3. **APPROVAL OF THE DECEMBER 10, 2015 MINUTES - REGULAR MEETING**

**MOTION:** Commissioner Buxton motioned to approve the minutes for the December 10<sup>th</sup> Regular Minutes.

**Seconded:** Vice-Chair Ladd

**VOTE:** AYE: 4 NAY: 0 ABSENT: 1

4. **VERBAL COMMUNICATIONS**

(Three minute time limit per speaker for subjects not agendized.)

A. **Public Speakers**

Don Capobres spoke on the North 40 conversation.

B. **Commissioners (information only, not for discussion)**

**Commissioner Buxton asked that** Commissioners Ed Stahl and Chris Tanimoto be recognized for their many years of service to the Transportation and Parking Commission. **Chair Ristow** introduced Commissioner Daniel Snyder.

5. **COMMISSION MATTERS**A. **Chairperson Report**

**Chair Ristow** spoke on her future service to the Transportation and Parking Commission, and her mission statement focusing on safety. She suggested that all Commissioners schedule a ride-along with Sgt. Kauwelo to view Town traffic area.

**B. Appoint a Bicycle and Pedestrian Advisory Commission Member**

Chair Ristow requested that she continue on as the TPC member on the BPAC.

**MOTION:** Commissioner Buxton motioned to appoint Chair Ristow to the BPAC.

**Seconded:** Vice-Chair Ladd

**VOTE:** AYE: 4 NAY: 0 ABSENT: 1

**C. Bike/ Pedestrian trail access near/ thru the Los Gatos Lodge**

PPW Director Morley spoke on the interest of access thru the Los Gatos Lodge to the high school. Commissioners commented and discussed this item.

**D. Board and Commission Adopted Priorities****1. Traffic: Investigate ways to deal with “cut through” traffic from Highway 17 and downtown gridlock**

PPW Director Morley reported that a summary of the 2015 summer cut-thru traffic findings would be going to Town Council on 01/19/2016. Staff is looking for Council’s direction for the upcoming season. Commissioners commented and discussed this item.

**2. Parking: Coordinate with Town Council Ad Hoc committee on plans for parking garage**

PPW Director Morley updated the Commission on the last Ad Hoc meeting, 12/18/2015. Two proposals, from Swenson and Presidio, were discussed and the next meeting would be to discuss any proposal questions. The next meeting will be on 02/09/2016 at 3 p.m.

**3. Electric vehicles: Deploy additional stations and expand existing locations**

PPW Director Morley stated there were no new EV stations to be added at this time. Chair Ristow requested input from the Commission on how to proceed with this priority item, Agenda Item 5.D.8.

**4. Safety: Encourage Town Council adoption of Vision Zero**

Chair Ristow reported that Colin Haney from Silicon Valley Coalition would be at the next SR2S meeting, 02/11/2016. Commissioners commented and discussed this item.

**5. Schools: Traffic around Schools**

PPW Director Morley stated that staff will be requesting Council approval on the Traffic Patterns agreement at the 01/19/2016 Council Meeting.

**6. Technology: Investigate new parking efficiency technologies**

PPW Director Morley informed the Commission that VIMOC had submitted a proposal to extend their agreement. Commissioners commented and discussed this item.

**7. Efficiency: Maximize use of grants and outside funding sources for all projects**

PPW Director Morley indicated that the Town is continually looking for new grant opportunities.

**8. Priorities Check-In**

**Ad Hoc member, Vice-Chair Ladd** suggested that the Commission wait until the vacant commission seats be filled to appoint new members to the Ad Hoc. Current members: Commissioner Slain- Absent & Commissioner Tanimoto- no longer on the TPC.

**6. DEPARTMENT MATTERS/ ITEMS FOR INFORMATION**

**A. PD Update**

**Sgt. Kauwelo** described the ride-along program for the TPC and encouraged their sign up. He also reported on the following: PD interaction w/ young drivers, a driver safety course and 2015 collisions (vehicles, bicycles & pedestrians). Commissioners commented and discussed the collisions item.

**B. PPW Director’s Report**

**PPW Director Morley** reported on the Commission’s vacancies and that there would be a Council Meeting Study Session on 02/02/2016 to discuss regional transportation related items.

**C. Transportation & Parking Projects Update FY 2015 – 2016**

**PPW Director Morley** reviewed the following projects: Annual Street Resurfacing and Almond Grove Phase 1 & 2 – bid /design.

**D. Advanced Planning – 2016 – 2017 Capital Projects**

**Director Morley** asked that the Commissioners send any CIP ideas to him.

**7. COMMISSION/ COMMITTEE MEETING REPORTS**

**A. Town BPAC**

**Chair Ristow** stated that as the BPAC meets every other month there was not a meeting last month and therefore nothing to report. The next meeting would be 02/04/2016 at 3 p.m.

**B. Safe Routes to Schools**

**Vice-Chair Ladd** reported on the 01/13/2016 meeting items: Hot spots, Video on SR2S, Take it to the Streets and 05/04/2016 National Bike to School day. The next meeting would be 03/16/2016. They would also be having a regional sub-meeting on 03/19/2016.

**C. VTA BPAC**

**Chair Ristow** discussed the following 01/13/2016 meeting items: Electric Bikes- N. San Jose, Envision Silicon Valley 2016 projects, New bike racks on buses and 2016 County Bike Plan-new contractor.

**8. ADJOURNMENT**

**Chair Ristow** adjourned the meeting at 9:18 a.m.  
Next Regular Meeting: Thursday, February 11, 2016 at 7:30 a.m.

***FINAL APPROVED MINUTES WILL BE AVAILABLE ON THE TOWN’S WEBSITE AFTER THE NEXT REGULAR MEETING, Thursday, February 11, 2016.***

