



TOWN OF LOS GATOS

RJ BRYANT SERVICE CENTER
41 MILES AVENUE
LOS GATOS, CA 95030

BICYCLE AND PEDESTRIAN ADVISORY COMMISSION

FEBRUARY 4, 2016
3:00 P.M. - REGULAR MEETING

AGENDA

1. **MEETING CALLED TO ORDER**
2. **ROLL CALL**
3. **INTRODUCTION OF NEW MEMBERS**
4. **APPROVAL OF THE MEETING MINUTES**
 - A. December 3, 2015 (Attachment 1)
5. **VERBAL COMMUNICATIONS**
 - A. Public Speakers (*Three minute time limit per speaker for subjects not agendized.*)
 - B. Commissioners (*Information only, not for discussion. One minute time limit per commissioner.*)
6. **NEW BUSINESS**
 - A. North 40 Bicycle/Pedestrian Off-Site Improvements Presentation (Attachment 2)
 - B. Proposal to Revise Top 5 Priorities for 2016: Replacing Google Grant with Safe Routes to Work
7. **DEPARTMENT MATTERS/ITEMS FOR INFORMATION** (*as time allows*)
 - A. Police Department Report
 - B. Town Engineer's Report
8. **COMMISSION/COMMITTEE MEETING REPORTS** (*As related to BPAC. Two minute time limit per commissioner.*)
 - A. Youth Commission (Huang)
 - B. Safe Routes to Schools (Cook)
 - C. Parks Commission (Buncic)
 - D. Transportation and Parking Commission (Ristow)

- E. VTA Update – Bicycle & Pedestrian Advisory Committee (Hertan)

9. **COMMISSION MATTERS** *(Three minute time limit per commissioner.)*

- A. Chairperson Report
- B. Work Plan
 - i. Ad Hoc Committee Updates
 - a. Bicycle and Pedestrian Master Plan
 - b. Google Corporate Grant Opportunities
 - c. Bicycle and Pedestrian Infrastructure
 - d. Social Media
 - e. Vision Zero
- C. Proposed Future Agenda Items

10. **ADJOURNMENT**

Next Regular Meeting: April 7, 2016

Attachments:

- 1) Minutes of Regular Meeting – December 3, 2016

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Parks and Public Works Department at (408) 399-5770. Notification 48 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. [29 CFR § 35.102-35.104]



TOWN OF LOS GATOS

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41 MILES AVENUE
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BICYCLE AND PEDESTRIAN ADVISORY COMMISSION

THURSDAY, DECEMBER 3, 2015
3:00 P.M. REGULAR MEETING

MINUTES

1. MEETING CALLED TO ORDER

The Bicycle and Pedestrian Advisory Commission Regular Meeting was called to order at 3:00 p.m. by **Chair Ristow**.

2. ROLL CALL

Present: Chair Ristow, Vice-Chair Huang, Commissioners Aadland, Cook, Hertan, Scott, and Loughridge

Staff: Matt Morley, Director of Parks and Public Works
Lisa Petersen, Town Engineer
Bob Kass, Special Projects Manager

Guests: Diana Abbati, Superintendent, Los Gatos Union School District
Barry Chaffin, VTA BPAC Member for Monte Sereno

3. APPROVAL OF THE MEETING MINUTES

A. October 1, 2015

MOTION: Motion made by **Commissioner Loughridge** to approve the October 1, 2015 Regular Meeting minutes with the following corrections.

- Item 4. B. Commissioners (information only, not for discussion), page 1, paragraph 1 – correct the spelling of Lockridge to Loughridge
- Item 4. B. Commissioners (information only, not for discussion), page 2, paragraph 1 – strike the word “bicycle”.

Seconded by Commissioner Hertan.

VOTE: Motion passed unanimously.

4. VERBAL COMMUNICATIONS

(Three minute time limit per speaker for subjects not agendized.)

A. Public Speakers

Guest Chaffin introduced himself as the VTA BPAC Member for Monte Sereno and offered his assistance to Los Gatos.

Guest Abatti reported on Vision Zero and the possible partnerships with Los Gatos-Monte Sereno Safe Routes to School, BPAC, and other coalitions for a parent education event that the Los Gatos Union School District would like to host in January 2016.

B. Commissioners (information only, not for discussion)

Commissioner Aadland reported that he will be applying for reappointment on the Bicycle and Pedestrian Advisory Commission.

5. COMMISSION MATTERS

A. Chairperson Report

Chair Ristow thanked the commission for all the hard work that was accomplished. **Commissioner Scott** thanked Chair Ristow for her leadership.

B. Work Plan

i. Bicycle and Pedestrian Master Plan Presentation

Special Projects Manager Kass presented information regarding the Bicycle and Pedestrian Master Plan that will be brought to Town Council on December 15 to formally accept the grant, approve the budget, and authorize an RFP for consultant services.

The **Commission** discussed the matter.

MOTION: **Motion made by Commissioner Loughridge** to accept the Bicycle and Pedestrian Master Plan, with great enthusiasm, which would incorporate the following key points: 1) participation from Monte Sereno 2) the County for additional funding, and 3) an ongoing connection to the schools.

Seconded by Commissioner Cook.

VOTE: **Motion passed unanimously.**

ii. Commissioners Priorities and Goals

The following topics were discussed and Ad Hoc Committees established:

Bicycle and Pedestrian Update - *Vice-Chair Hertan and Commissioners Cook and Ristow (Ad Hoc Committee)*

Chair Ristow stated that to move forward it is essential that a Bicycle and Pedestrian Master Plan be in place in order to apply for grants and take a more comprehensive approach with BPAC's goals.

a. Google Grant – *Vice-Chair Hertan and Commissioner Scott (Ad Hoc Committee)*

Chair Ristow reported that the Town did not qualify for the Google Grant and will defer next steps to the Ad Hoc Committee for corporate and strategic opportunities.

b. Bicycle and Pedestrian Infrastructure – *Chair Loughridge and Commissioners Aadland and Huang (Ad Hoc Committee)*

Vice Chair Huang stated that she offered to work on impacted bike lanes on Winchester/Los Gatos Boulevard and the extension of red curbs.

c. Social Media – *Chair Loughridge and Commissioner Huang (Ad Hoc Committee)*

Vice Chair Huang reported that the BPAC webpage on the Town's website has been updated.

Chair Ristow stated that the commissioners should contact the Ad Hoc Committee with their suggestions with regard to the BPAC webpage and that any requested items for distribution be sent to staff.

d. Vision Zero – *Chair Loughridge, Vice-Chair Hertan, and Commissioner Ristow (Ad Hoc Committee)*

Chair Ristow reported that she is working with Colin Heyne to do a forthcoming presentation on Vision Zero.

6. **DEPARTMENT MATTERS****Informational Items**

A. Police Department Update

No report given. (**Chair Ristow** requested that collision report information be distributed to the commission.)

B. Town Engineer's Report (*combined with Informational Items – C.*)

C. Bicycle and Pedestrian Projects Update FY 2015-16

Town Engineer Petersen reported on the Almond Grove Project and the proposal of parking restrictions on Kennedy between Los Gatos Boulevard and Englewood.

- D. Potential Bicycle and Pedestrian Advisory Commission Expansion.

Chair Ristow asked the commissioners their thoughts on a potential expansion of the Bicycle and Pedestrian Advisory Commission. The **Commission** discussed the matter and no action was taken.

7. COMMISSION/COMMITTEE MEETING REPORTS

- A. **Youth Commission**

Commissioner Huang provided an update from the September 2 meeting regarding high school traffic and parking priorities. **Commissioner Huang** requested BPAC and staff's assistance with a green bicycle lane presentation.

ACTION: Town Engineer Petersen to provide green bicycle lane information to **Commission Huang**.

- B. Safe Routes to Schools

Commissioner Cook provided an update from the meetings he attended for Safe Routes to School, the Santa Clara County Public Health Department, and the Town infrastructure subcommittee meeting. He also announced that the "Take It to the Streets Week" starts in April.

ACTION: Commission Cook to provide links for informational items to staff.

- C. Parks Commission

Commissioner Scott provided an update from the October 5 meeting regarding public involvement and outreach and the institution of the Social Media Policy.

- D. Transportation and Parking Commission

Chair Ristow provided an update on the November 12 meeting regarding parking issues at Alpine Avenue and Kennedy Road.

- E. VTA Update – Bicycle & Pedestrian Advisory Committee

Commissioner Hertan provided an update on the November 10 meeting regarding Envision Silicon Valley, the VTA Master Bicycle and Pedestrian Plan, MTC complete streets model, and Vision Zero and its advocate Colin Heyne.

ACTION: Commissioner Hertan to provide links for informational items to staff.

8. **NOMINATION/APPOINTMENT OF CHAIR AND VICE-CHAIR**

Floor Open to Nominations for Chair.

MOTION: Motion made by Commissioner Aadland to nominate Commissioner Loughridge as Chair. Seconded by Commissioner Hertan.

Motion made by Commissioner Cook to nominate Vice Chair Huang as Chair. Vice Chair Huang declined the nomination.

Motion made by Vice Chair Huang to nominate Chair Ristow as Chair. Chair Ristow declined the nomination.

The Commission reaffirmed the motion to nominate Commissioner Loughridge as Chair and a vote was taken.

VOTE: Motion passed unanimously.

Commissioner Loughridge accepted the position of Chair.

Floor Open to Nominations for Vice Chair.

MOTION: Motion made by Commissioner Cook to nominate Vice-Chair Huang as Vice-Chair.

Motion made by Commissioner Ristow to nominate Commissioner Hertan as Vice-Chair.

The motions were discussed.

The Commission reaffirmed the motion to nominate Vice-Chair Huang as Vice-Chair and a vote was taken.

VOTE: Ayes: 2 (Huang and Cook) / Nays: 5

Motion failed.

The Commission reaffirmed the motion to nominate Commissioner Hertan as Vice-Chair and a vote was taken.

VOTE: Motion passed unanimously.

Commissioner Hertan accepted the position of Vice-Chair.

9. **ADJOURNMENT**

The meeting was adjourned at 5:13 p.m.

Next Regular Meeting: Thursday, February 6, 2016

SILICON VALLEY
BICYCLE
COALITION



Promoting the bicycle for everyday use.

January 20, 2016

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Shiloh Ballard

SVBC is a 501(c)(3)
non-profit organization
EIN 77-0338658

<http://bikesiliconvalley.org>

Nick Saleh, District Division Chief South Region
Caltrans District 4
Via email

RE: Comments on North 40 development bicycle facilities

Dear Mr. Saleh:

I am writing as the executive director of Silicon Valley Bicycle Coalition, a membership-based nonprofit working to create a healthy community, environment, and economy through bicycling for people who live, work, or play in San Mateo and Santa Clara Counties. Thank you for considering our comments regarding bicycle accommodations being proposed near the North 40 development in Los Gatos.

The North 40 development team first reached out to SVBC over a year ago to discuss bicycling facilities proposed both on and adjacent to the North 40 development. We gave input on bicycling ingress and egress, parking, and access to nearby neighborhoods and the Los Gatos Creek Trail. We have been pleased to see our suggestions incorporated and even augmented in the latest designs provided to us.

Of particular note is the multi-use path (MUP) running adjacent to the property, providing bicyclists with a safe and comfortable alternative to riding in traffic on Lark Avenue. This facility is especially helpful at the crossing of the onramp from westbound Lark to northbound SR17, as it provides bicyclists an opportunity to cross vehicle traffic at a signalized intersection. This is a vast improvement over the potential (and common) scenario in which a bicyclist is forced to merge across one or more lanes of fast-moving free-right traffic entering a freeway.

We have also discussed the potential to incorporate bike boxes at the intersection of Los Gatos Boulevard and Lark Avenue, as well as several opportunities to highlight bike/vehicle conflict points in the area and improve the safety of right-turn areas. We are thankful for SummerHill Homes, Grosvenor, and Eden's ongoing outreach as they develop the safest, most comfortable environment possible for bicyclists approaching, leaving, or even riding near the North 40 development.

Please feel free to contact SVBC's deputy director, Colin Heyne, with any questions. He can be reached at colin@bikesiliconvalley.org

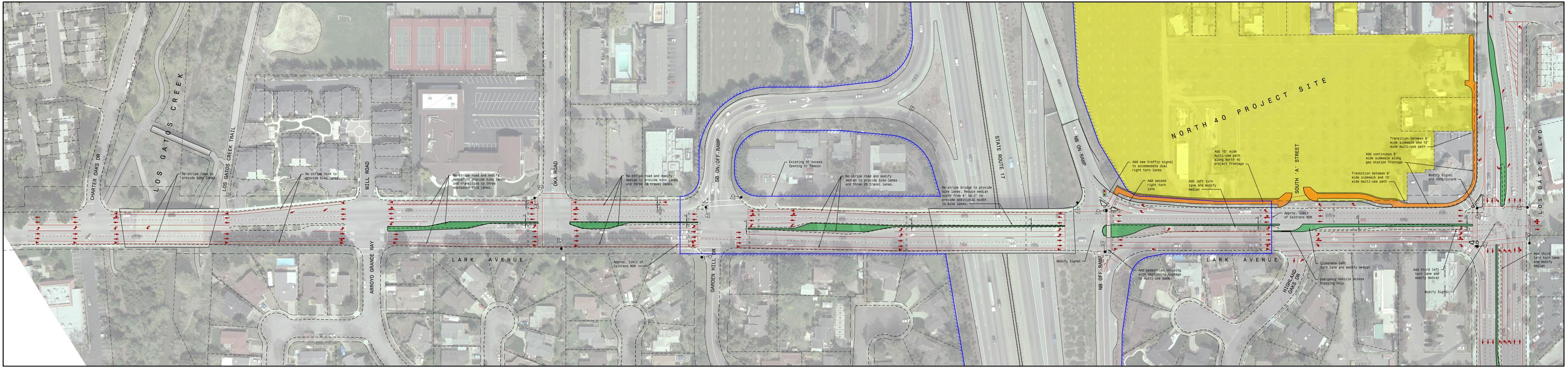
Sincerely,

Shiloh Ballard
President and Executive Director

DRAFT

- Notes:
1. Existing right-of-way/property lines based Town of Los Gatos GIS files (not a field survey)
 2. Existing topographic data based on Town of Los Gatos GIS files
 3. Aerial photo provided by Town of Los Gatos
 4. All dimensions shown are approximate and subject to change based on more accurate surveying of existing improvements.

PRELIMINARY CONCEPT PLAN FOR LARK AVENUE BIKE LANES / MULTI-USE PATH
 BETWEEN LOS GATOS CREEK AND LOS GATOS BLVD.
 BASED ON TOWN OF LOS GATOS EXISTING CONDITIONS GIS DATA





SHARED PATHWAY SIGNAGE



NORTH-SOUTH MULTI-MODAL PATH



PRIMARY BIKE ROUTE SHARROWS



ROUTE MARKERS & WAY FINDING SIGNAGE



BICYCLE AMENITIES



 BICYCLE REPAIR VENDING MACHINE & REPAIR STATIONS



 TUNE-UP STATIONS



 SHORT-TERM/GUEST BIKE PARKING

NORTH FORTY

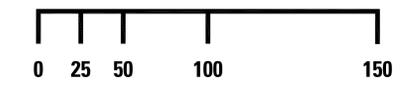
LOS GATOS, CA

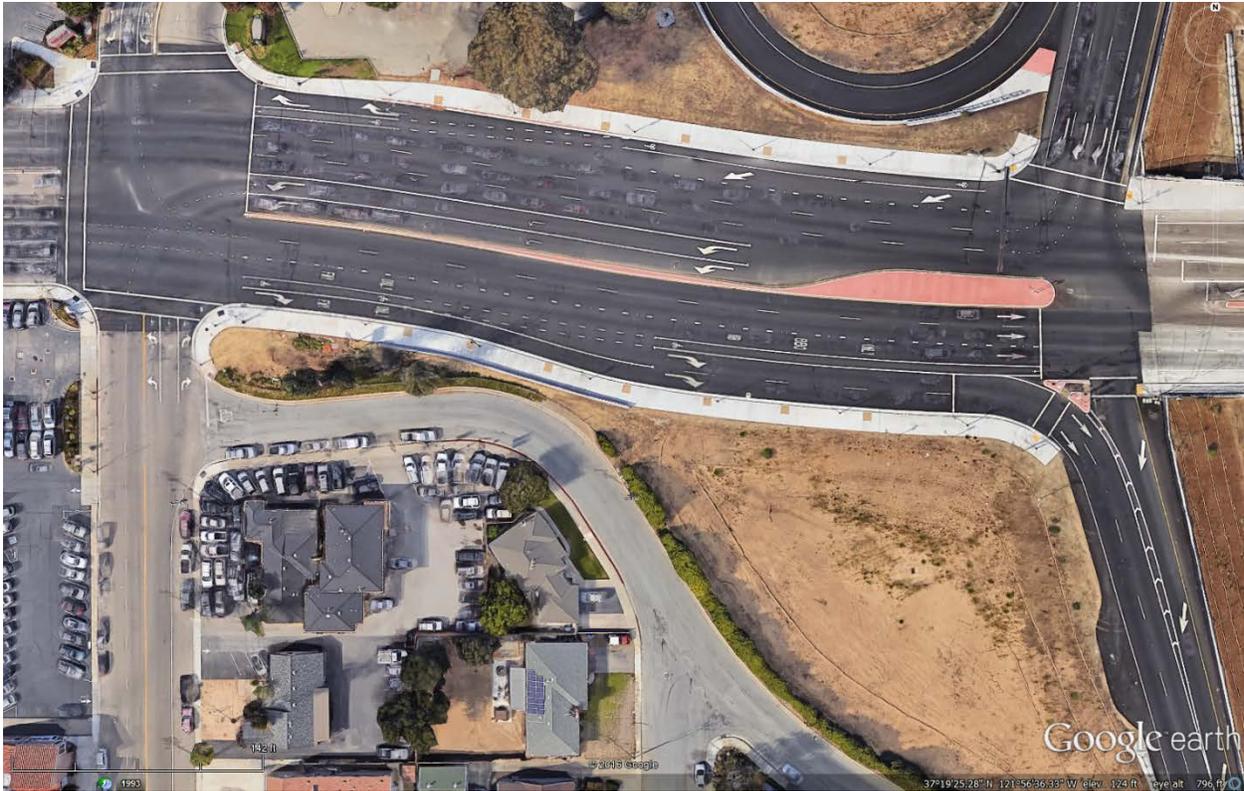
Lark District Alternative Bike Path & Bicycle Amenities Plan



V1301

03.09.16





Discussions with Caltrans in-progress regarding option for on-street bike lane on WB Lark along with proposed multi-use path (similar to attached layout of recently completed San Jose project on Steven's Creek Blvd.)