



## ARTS AND CULTURE COMMISSION

Rita Baum      Maureen Cappon-Javey  
Amy Fasnacht    Laura Peak-Theuringer  
Dawn Rose      Thomas Spilsbury  
David Stonesifer

### TOWN OF LOS GATOS ARTS AND CULTURE COMMISSION AGENDA

**WEDNESDAY, January 20, 2016, 4:00 P.M.**

**Los Gatos Library  
100 Villa Avenue  
Los Gatos, California**

#### **PARTICIPATION IN THE PUBLIC PROCESS**

The Town of Los Gatos strongly encourages your active participation in the public process, which is the cornerstone of democracy. If you wish to speak to an item NOT on the agenda, you may do so during the Verbal Communications period. The time allocated to speakers may change to better facilitate the Arts and Culture Commission meeting.

The purpose of the Arts and Culture Commission meeting is to conduct the business of the community in an effective and efficient manner. This is done by following meeting guidelines set forth in State law and in the Town Code. Conduct which is considered disruptive during Arts and Culture Commission meetings includes, but is not limited to:

- Addressing the Arts and Culture Commission without first being recognized;
- Interrupting speakers, Arts and Culture Commission members, and Town staff;
- Continuing to speak after the allotted time has expired;
- Failing to relinquish the podium when directed to do so; and
- Repetitiously addressing the same subject.

For the benefit of the community, the Town of Los Gatos asks that you follow the Town's meeting guidelines while attending Arts and Culture Commission meetings and treat everyone with respect and dignity.

Writings related to an item on Arts and Culture Commission meeting agenda distributed to members of the Commission within 72 hours of the meeting are available for public review at the front desk of the Los Gatos Public Library, located at 100 Villa Avenue and are also published on the on the official Town of Los Gatos website. Copies of desk items distributed to members of the Commission at the meeting are available for review in the Los Gatos Library.

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Manager's Office at (408) 354-6832. Notification 48 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to the meeting. [28 CFR 35, 102-35.104]**

ARTS AND CULTURE COMMISSION AGENDA  
January 20, 2016

1. **ROLL CALL** 4:00 - 4:02 p.m.
2. **COMMUNICATIONS** 4:02 - 4:08 p.m.  
Verbal (Three minute time limit per speaker for subjects not agendized)  
  
Written
3. **APPROVAL OF MINUTES** 4:08 - 4:10 p.m.  
3.1 December 16, 2015 (Attachment 1)
4. **STAFF UPDATES** 4:20 - 4:30 p.m.  
4.1 FY 2016-17 Community Grant Process and Timeline  
4.2 Veterans Memorial Stakeholder Committee
5. **ART PLAN STRATEGIC PLANNING PROCESS** 4:30 - 5:25 p.m.  
5.1 Summary of Town Council Action from January 19, 2016  
5.2 Develop specific objectives for five goal areas
6. **NEXT STEPS** 5:25 - 5:30 p.m.
7. **ADJOURNMENT** 5:30 p.m.  
Adjourn to February 17, 2016

**ATTACHMENTS:**

1. December 15, 2015 Meeting Minutes

ATTENDANCE: Please contact the Town Manager's Office at (408) 354-6834 if you are unable to attend. The Town Attendance Resolution states that any commissioner who is absent from three regular meetings held in a consecutive twelve month period, shall surrender his or her office on the Commission.



**ARTS AND CULTURE COMMISSION**  
Brian Bernasconi      Maureen Cappon-Javey  
Linda Daane            Laura Peak-Theuringer  
Dawn Rose              Thomas Spilsbury  
David Stonesifer        Colleen Wilcox

***DRAFT***

**TOWN OF LOS GATOS  
ARTS AND CULTURE COMMISSION  
MINUTES**

**WEDNESDAY, December 16, 2015, 4:00 P.M.**

**Los Gatos Library  
100 Villa Avenue  
Los Gatos, CA 95030**

**1. ROLL CALL**

Members Present: Bernasconi, Cappon-Javey, Daane, Peak-Theuringer, Rose, and Spilsbury, Stonesifer

Members Absent: None

Also Present: Christina Gilmore, Staff  
Les White, Senior Advisor  
Amy Fasnacht

**2. COMMUNICATIONS**

**Verbal** (Three minute time limit per speaker for subjects not agendized)

- None

**Written**

- None

**3. APPROVAL OF MINUTES**

3.1 November 4, 2015

**MOTION:** Motion by Commissioner Spilsbury to approve the minutes of December 2, 2015. **Seconded** by Commissioner Peak-Theuringer.

**VOTE:** Motion was passed unanimously 7-0-0.

**4. STAFF UPDATES**

4.1 Summary of December 15, 2015 Town Council Action

- Ms. Gilmore provided the Commission with a summary of the Town Council action regarding the Music in the Park Summer Concert Series for 2016.
- Ms. Gilmore provided the Commission with a summary of the Arts and Culture Commission appointments for 2016. One Commissioner was reappointed to the Commission and two new Commissioners were appointed to the Commission. Two vacancies remain on the Commission
- Ms. Gilmore provided the Commission with a summary of the Town Council action regarding the FY 2016-17 Community Grant program.

5. **NEW BUSINESS**

5.1 Election of Chair and Vice Chair

**MOTION:** Motion by Commissioner Bernasconi to nominate Commissioner Rose to serve as the ACC Chair and Commissioner Cappon-Javey to serve as the Vice Chair for 2016. **Seconded by Commissioner Spilsbury.**

**VOTE:** Motion was passed unanimously 7-0-0.

6. **ART PLAN STRATEGIC PLANNING PROCESS**

6.1 Synopsis of Strategic Planning Process

- Mr. White reviewed the memorandum distributed with the agenda packet that provided a synopsis of the Strategic Planning Process.

6.2 Review and finalize the ACC update to the Town Council on January 19, 2016

- The Commission reviewed and discussed the draft ACC staff report to the Town Council, and provided proposed edits to the report.

6.3 Develop specific objectives for five goal areas

- The Commission agreed to continue developing priority projects for the goal areas at the January 20, 2016 meeting.

7. **NEXT STEPS**

- Ms. Gilmore and Mr. White will work with Chair Rose to revise the ACC report to the Town Council based on the direction and changes provided.
- Chair Rose will present the Commissions update to the Town Council on January 19, 2016.

8. **ADJOURNMENT**

8.1 Adjourn to January 20, 2016