



TOWN OF LOS GATOS

RJ BRYANT SERVICE CENTER
41 MILES AVENUE
LOS GATOS, CA 95030

TRANSPORTATION & PARKING COMMISSION

THURSDAY, JANUARY 14, 2016
7:30 AM - REGULAR MEETING

AGENDA

1. MEETING CALLED TO ORDER

2. ROLL CALL

3. APPROVAL OF THE MEETING MINUTES

A. December 10, 2015

(Attachment 1)

4. VERBAL COMMUNICATIONS

A. Public Speakers (*Three minute time limit per speaker for subjects not agendized.*)

B. Commissioners (information only, not for discussion)

5. COMMISSION MATTERS

A. Chairperson Report

B. Appoint a Bicycle and Pedestrian Advisory Commission member

C. Bike/ Pedestrian trail access near/ thru the Los Gatos Lodge

D. Board and Commission Adopted Priorities

List of Priorities

1. Traffic: Investigate ways to deal with "cut through" traffic from Highway 17 and downtown gridlock
2. Parking: Coordinate with Town Council Ad Hoc committee on plans for parking garage
3. Electric vehicles: Deploy additional stations and expand existing locations
4. Safety: Encourage Town Council adoption of Vision Zero
5. Schools: Traffic around Schools
6. Technology: Investigate new parking efficiency technologies
7. Efficiency: Maximize use of grants and outside funding sources for all projects
8. Priorities Check In

6. **DEPARTMENT MATTERS/ITEMS FOR INFORMATION**

- A. PD Update
- B. PPW Director's Report (Commission Vacancies)
- C. Transportation & Parking Projects Update FY 2015-16
(items covered as time allows)
- D. Advanced Planning – 2016-17 Capital Projects

7. **COMMISSION/COMMITTEE MEETING REPORTS**

- A. Town BPAC (Commissioner Ristow)
- B. Safe Routes to Schools (Commissioner Ladd)
- C. VTA BPAC (Commissioner Hertan)

8. **ADJOURNMENT**

Next Regular Meeting: Thursday, February 11, 2016.

Attachments:

- 1. Minutes of Regular Meeting – December 10, 2015

*ATTACHMENTS ARE AVAILABLE FOR VIEWING AT THE LIBRARY AND THE UPSTAIRS CLERK BOARD

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Parks and Public Works Department at (408) 399-5770. Notification 48 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. [29 CFR § 35.102-35.104]



TOWN OF LOS GATOS

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LOS GATOS, CA 95030**

TRANSPORTATION & PARKING COMMISSION

**THURSDAY, DECEMBER 10, 2015
7:30 A.M. REGULAR MEETING**

MINUTES

1. MEETING CALLED TO ORDER

The Transportation and Parking Commission Regular Meeting was called to order at 7:32 a.m. by **Chair Calise**.

2. ROLL CALL

Present: **Commissioner Robert Buxton, Chair Mike Calise, Commissioner Natalie Ladd, Commissioner Maria Ristow, Vice-Chair Ed Stahl, and Commissioner Chris Tanimoto**

Absent: **Commissioner Morgan Slain**

Staff: **Matt Morley Director - PPW**

Guests: **Peter Hertan Town BPAC Member**

3. APPROVAL OF THE NOVEMBER 12, 2015 MINUTES - REGULAR MEETING

MOTION: **Vice-Chair Stahl** motioned to approve the minutes for the November 12th Regular Meeting with a correction to a motion on 5.C.4. made by Commissioner Ristow to change the word “approve” to “accept this report.”

Seconded by Commissioner Buxton.

VOTE: **AYE: 6 NAY: 0 ABSENT: 1**

4. VERBAL COMMUNICATIONS

(Three minute time limit per speaker for subjects not agendized.)

A. Public Speakers

None

B. Commissioners (information only, not for discussion)

Commissioner Buxton recognized the Youth Commission for their participation in the Holiday Parade, as well as Chair Calise’s service to the Transportation and Parking Commission. **Commissioner Tanimoto** recommended that Transportation and Parking Commission meetings that anticipate large groups should be set up at the Town Council Chambers.

5. **COMMISSION MATTERS**

A. **Chairperson Report**

Chair Calise spoke on his service to the Transportation and Parking Commission. **Chair Calise** recommended changing the order of agenda items to facilitate the Kennedy Road Parking Restrictions item, switching 5.C. to 5.B. and 5.B. to 5C.

B. **Kennedy Road Parking Restrictions**

Town Engineer Petersen presented a staff report on the Kennedy Road Parking Restrictions proposal. Commissioners commented and discussed this staff report. Seven Kennedy Road residents gave testimony to the Kennedy Road Parking Restriction issues and concerns. Commissioners commented and discussed this issue.

MOTION: **Commissioner Buxton** motioned to recommend interim parking restrictions on Kennedy Road based on the presented staff report and rely on the Bicycle and Pedestrian Master Plan to provide a permanent solution. Commission discussed the motion.
Seconded by Commissioner Ristow.

VOTE: **AYE: 2 NAY: 4 ABSENT: 1 (Motion denied)**

5 MINUTE RECESS

C. **Bicycle/ Pedestrian Master Plan per Bob Kass**

PPW staff member Bob Kass presented a staff report on the Bicycle and Pedestrian Master Plan. Commission commented and discussed this report.

D. **Bicycle/ Pedestrian trail access near/ thru the Los Gatos Lodge**

MOTION: **Commissioner Ristow** motioned to table this item.
Seconded by Vice-Chair Stahl.

VOTE: **AYE: 6 NAY: 0 ABSENT: 1**

E. **Board and Commission Adopted Priorities**

1. **Traffic:** Investigate ways to deal with “cut through” traffic from Highway 17 and downtown gridlock

PPW Director Morley stated that he would provide a status update to the Council at the January Council Meeting and look to Council for direction on the next steps for next summer. Commission commented and discussed this matter.

2. **Parking:** Coordinate with Town Council Ad Hoc committee on plans for parking garage

PPW Director Morley stated that the Ad Hoc had met to discuss the two RFQ parking garage submittals. The next meeting would be December 18, 2015 at 11 a.m.

3. **Electric vehicles:** Deploy additional stations and expand existing locations

No update

4. Safety: Encourage Town Council adoption of Vision Zero

Commissioner Ristow reported that the School District would like to partner with the Transportation and Parking Commission and Bicycle and Pedestrian Advisory Commission to make a presentation to the Commissioners and invite the Town Council. This meeting would be on a Thursday, TBD, possibly January 14, 2016 or February 11, 2016 at 7 p.m.

5. Schools: Traffic around Schools

Director Morley stated that at the January Council Meeting there would be a discussion to award a consultant agreement.

6. Technology: Investigate new parking efficiency technologies

Director Morley gave a VIMOC program presentation. Commissioners commented and discussed this presentation.

7. Efficiency: Maximize use of grants and outside funding sources for all projects

No update

F. Chair/ Vice-Chair Selection (effective January 2016)

Chair Calise stated that the selection of a Chair and Vice-Chair for this commission was required. Commission discussed the selection for both the Chair and Vice-Chair positions.

MOTION: **Vice-Chair Stahl** motioned to nominate Commissioner Ristow as the Chair. Discussion on the motion. Commissioner Ristow accepted.
Seconded by Commissioner Buxton.

VOTE: **AYE: 6 NAY: 0 ABSENT: 1 (Motion approved)**

MOTION: **Chair Calise** motioned to nominate Commissioner Ladd as the Vice-Chair. Discussion on the motion. Commissioner Ladd accepted.
Seconded by Commissioner Buxton.

VOTE: **AYE: 5 NAY: 1 ABSENT: 1 (Motion approved)**

6. DEPARTMENT MATTERS/ ITEMS FOR INFORMATION

A. PD Update

No update

B. PPW Director's Report

No update

C. Transportation & Parking Projects Update FY 2015 – 2016

No update

D. Advanced Planning – 2016 – 2017 Capital Projects

Director Morley asked that the Commissioners send CIP ideas to him. **Chair Calise** recommended that a crosswalk be installed at University Avenue and Miles Avenue and double

the amount of EV Charging Stations.

7. **COMMISSION/ COMMITTEE MEETING REPORTS**

A. **Town BPAC**

Commissioner Ristow reported on the following December 3, 2015 meeting items: Monte Sereno contributing funding to the Bicycle/ Pedestrian Master Plan, SR2S/ Vision Zero meeting, New Chair & Vice-Chair, all commissioners have signed up for Priorities and BPAC composition.

B. **Safe Routes to Schools**

Commissioner Ladd reported that there was no update. She stated the following meeting dates:
 - SR2S General Meeting - January 13, 2016 8:45 – 10 a.m. at Fisher Middle School
 - Education Subcommittee Meeting – January 19, 2016 at the District Office
 - Los Gatos Union School District Summit - February 5, 2016 at the Los Gatos Lodge

C. **VTA BPAC**

Peter Hertan reported that there was no update as they did not meet in December.

8. **ADJOURNMENT**

MOTION: **Vice-Chair Stahl** motioned to thank Chair Calise on his service to this Commission.

Seconded by Commissioner Ladd.

VOTE: **AYE: 6 NAY: 0 ABSENT: 1 (Motion approved)**

MOTION: **Vice-Chair Stahl** motioned to adjourn the December meeting.

Seconded by Commissioner Ristow.

VOTE: **AYE: 6 NAY: 0 ABSENT: 1 (Motion approved)**

Adjournment at 9:53 a.m.

Next Regular Meeting: Thursday, January 14, 2016 at 7:30 a.m.

***FINAL APPROVED MINUTES WILL BE AVAILABLE ON THE TOWN'S WEBSITE
 AFTER THE NEXT REGULAR MEETING, Thursday, January 14, 2016.***